



It's that time again! Time for music, lights, sparkles, and maybe a few nerves. This year we will have over 400 dancers performing in four different shows over the two days of Recital Weekend. We couldn't be more proud of all your children's hard work and we can't wait for them to show it off on the big stage!

Our goal is to make this experience as fun and stress-free as possible for both parents and students. This packet contains all the information you will need to be prepared for the big day(s)! Please read it all the way through, and if you still have questions you can contact the front desk. We are here for you!

Here's to another great show!

### Important Dates

Costume Alteration Day: **April 30th, 2017**

Tickets Go on Sale: **May 1st, 2017 6:00pm**

Picture Days: (sign up required): **May 12th, May 13th, June 10th, June 11th**

In Class Dress Rehearsals and Group Picture Day: **June 10- June 15th**

Parent Volunteer Application Deadline: **June 1st**

#### Recitals:

Show 1	<b>June 17th</b>	<b>Student Drop Off: 9:30am</b>	<b>Performance Begins: 11:15am</b>
Show 2	<b>June 17th</b>	<b>Student Drop Off: 12:30pm</b>	<b>Performance Begins: 2:30pm</b>
Show 3	<b>June 17th</b>	<b>Student Drop Off: 4:45pm</b>	<b>Performance Begins: 6:00pm</b>
Show 4	<b>June 18th</b>	<b>Student Drop Off: 3:30pm</b>	<b>Performance Begins: 5:00pm</b>

*See back of this page for a full list of class to show distribution*

# **“New York, New York!” Show Distribution**

## **Show 1: June 17th 11:15am**

Sun 8:30 Toddler Dance *Miranda*  
Sun 9:15 3-4 Pre Ballet *Miranda*  
Sun 10:00 3-4 Pre Ballet/Tumble *Miranda*  
Sun 10:00 3-4 Pre Ballet *Megan*  
Sun 11:30 3-4 Ballet/Tum/Tap *Megan*  
Tue 6:15 Ballet 3 *Holly*  
Tue 7:45 Jazz 3 *Holly*  
Wednesday 5:30 Ballet 2 *Megan*  
Wed 6:45 Jazz 2 *Shauna*  
Thur 6:30 STAR Troupe *Holly*  
Thur 7:45 Jazz 3 *Holly*  
Sat 9:00 Toddler Dance *Shauna*  
Sat 9:00 3-4 Hippity Hop *Lizzy*  
Sat 10:00 5-6 Pre Ballet *Lizzy*  
Sat 10:45 5-6 Pre Tap *Shauna*  
Sat 11:45 Beg. Jazz/Ballet *Lizzy*

## **Show 2: June 17th 2:30pm**

Mon 3:15 3-4 Ballet/Tap *Holly*  
Mon 4:00 3-4 Ballet/Tap *Shauna*  
Mon 4:00 5-6 Pre Ballet *Holly*  
Mon 5:45 Tap 1 *Shauna*  
Tue 4:00 5-6 Pre Ballet *Holly*  
Tue 5:15 Contemporary *Holly*  
Tue 6:15 Ballet 3 *Holly*  
Tue 7:45 Jazz 3 *Holly*  
Wed 4:00 3-4 Hippity Hop *Megan*  
Wed 4:00 5-6 Hippity Hop *Shauna*  
Wed 5:30 Ballet 2 *Megan*  
Wed 6:45 Jazz/Hip Hop 1A *Megan*  
Wed 6:45 Jazz 2 *Shauna*  
Thur 4:00 3-4 Pre Ballet *Miranda*  
Thur 4:00 5-6 Ballet/Tap *Holly*  
Thur 4:45 3-4 Ballet/Tap *Holly*  
Thur 4:45 5-6 Hippity Hop *Miranda*  
Thur 5:30 Ballet 1 *Miranda*  
Thur 5:30 Jazz/Hip Hop 1 *Holly*  
Thur 6:30 STAR Troupe *Holly*  
Thur 6:30 Dance Fusion *Miranda*  
Thur 7:45 Jazz 3 *Holly*

## **Show 3: June 17th 6:00pm**

Mon 4:45 Jazz 1 *Shauna*  
Mon 6:45 Hip Hop 1A *Shauna*  
Monday 6:45 Jazz/Hip Hop 1A *Holly*  
Mon 7:45 Teen Hip Hop *Shauna*  
Tue 4:45 5-6 Ballet/Tap *Lizzy*  
Tue 5:15 Contemporary 1 *Holly*  
Tue 6:15 Ballet 3 *Holly*  
Tue 7:45 Jazz 3 *Holly*  
Wed 4:45 5-6 Pre Ballet *Megan*  
Wed 4:45 Hip Hop 1 *Shauna*  
Wednesday 5:30 Ballet 2 *Megan*  
Wed 6:45 Jazz/Hip Hop 1A *Megan*  
Wed 6:45 Jazz 2 *Shauna*  
Wed 7:45 Beg. Teen Dance *Megan*  
Thur 6:30 STAR Troupe *Holly*  
Thur 7:45 Jazz 3 *Holly*  
Sat 9:45 3-4 Ballet/Tap *Shauna*

## **Show 4: June 18th 5:00pm**

Sun 9:15 Toddler Dance *Megan*  
Sun 10:45 5-6 Ballet/Tap *Megan*  
Mon 4:45 Ballet 1 *Holly*  
Mon 5:45 Jazz/Hip Hop 1 *Holly*  
Mon 5:45 Tap 1 *Shauna*  
Mon 6:45 Jazz/Hip Hop 1A *Holly*  
Mon 6:45 Hip Hop 1A *Shauna*  
Tue 3:15 Toddler Dance *Lizzy*  
Tue 4:00 3-4 Pre Ballet *Lizzy*  
Tue 5:15 Contemporary 1 *Holly*  
Tue 6:15 Ballet 3 *Holly*  
Tue 6:30 Jazz/Hip Hop 1 *Lizzy*  
Tue 7:45 Jazz 3 *Holly*  
Wed 3:15 3-4 Pre Ballet *Megan*  
Wed 4:45 Hip Hop 1 *Shauna*  
Wed 5:30 Ballet 2 *Megan*  
Wed 6:45 Jazz 2 *Shauna*  
Wed 7:45 Beg. Teen Dance *Megan*  
Thur 6:30 STAR Troupe *Holly*  
Thur 7:45 Jazz 3 *Holly*  
Sat 10:45 3-4 Ballet/Tum/Tap *Lizzy*  
Sat 11:30 Tap 1A *Shauna*

## Costumes

If you have not tried on your costume on in class please be sure to do so at home as soon as possible. If you feel as if it does not fit well, we will need to see your student in person in order to make alterations. We will hold an Alteration Day on Sunday April 30th, if you cannot make this day please contact us for possible other appointments. The Academy will not be able to take any more costume alterations after May 15th.

- ★The tights that came with your costume are the tights you must wear to the recital.
- ★Shoes are NOT included with your costume. You are responsible for having the proper dance shoes for your costumes. If you are unsure of what shoes you should have please check with your instructor. All shoes should be free of stickers, chloride ties, and embellishments for recital.
- ★Students not wearing proper dance shoes will not be allowed to perform.
- ★Costumes are only to be worn for dress rehearsal and to the recital (or for your pictures). Please do not allow your student to wear their costume any other time until after recital weekend.
- ★Sometimes costumes can be a slightly uncomfortable, we ask that if your child has any discomfort you have them wear a nude colored leotard underneath their costume, preferably with no sleeves. **No t-shirts are allowed to be worn underneath the costume.**

## Hair and Makeup

While we do not require our students to wear make up for the recitals, we strongly suggest your student wear the designated make up for the show, including boys. Stage lighting will wash out your students face, making it hard to see their face in videos and pictures, and in person. However, the choice is ultimately yours as a parent, if you are uncomfortable with having your child wear make up, you can abstain.

We know that sometimes (especially with the little ones) their hair won't go into a bun, or stayed curled, etc. For any hair woes you can always ask advice from your dance teacher. Most importantly want their hair away from their face. Also please note if your costume has a hair piece, they way to wear your hair piece will be listed on your garment bag. Boys hair should be combed and neat.

## Dress Rehearsal Week (June 10- June15)

Recital Week kicks off with our in studio dress rehearsal! The class before recital dancers come to class IN COSTUMES WITH HAIR AND MAKE UP DONE. Each class gets a turn to practice their dance, take a group photo, and then perform for the other class and parents. Dress rehearsal week is the student's first time to show off their dance in their costumes. Family is welcome to come and watch that week as well. Please note that this is not a typical class and dancers will most likely get done with class early.

## Picture Days:

Don't miss your chance to get professional pictures taken of your dancer in their adorable costume! The perfect memento for their year of dance, these photoshoots are just an extra service we provide to mark your time with us and all the hard work your student has put in. Sign up is required for photo sessions- Contact the front desk to hear available times. Picture Days will take place on the dates listed below. Information on photo packages can be found at the back of this packet. A \$35 deposit is required upon sign up to hold your photoshoot spot. This deposit will go towards your package purchase.

★ May 12th 3:00-7:00pm

★ May 13th 3:00-7:00pm

★ June 10th 1:30-5:30pm

★ June 11th 1:30-5:30pm

## Tickets

Everyone will need a ticket to see the performance including parents (except children under 5 who can sit in a lap.) Ticket sales go directly to fund the venue rental and all the labor that goes into making recitals a great experience for you and your student! This year, the listed prices also include a \$2 service fee from the ticketing website.

Tickets go on sale May 1st at 6:00pm. Prices are as follows:

First Tier Seating (first three rows A-C) \$27.00

Second Tier Seating (rows D-G) \$23.00

Third Tier Seating (seating in any remaining section) \$21.00

*(all ticket prices include a \$2 service fee from the ticketing website)*

Due to the amount of students we have in performances this year, we have taken precautions to avoid selling out shows. **So, we have a restriction period: for the first month of sales, May 1-May 30, each family will only be allowed to purchase four (4) tickets per show.** On June 1st sales will open up and you may purchase as many additional tickets as you need.

How to buy:

★ Receive ticket website link and purchase code via email on May 1st 5:30pm (tickets go on sale 6:00pm)

★ Purchase up to 4 tickets per show until June 1st 9:00am

★ We recommend you select will call tickets and pick them up when you drop off your dancer, but you can also choose print at home.

★ **IMPORTANT:** There are no refunds for tickets. You may exchange between shows, but **NO REFUNDS** are allowed for ticket purchases.

# Recital Weekend!

All recitals will take place at Shorewood High School Theater  
(17300 Fremont Ave N, Shoreline, WA 98133)

## Arriving

The entrance to the theater is the front of the building at the main entrance of the school, facing 175th. As you enter you will see our check in desk in the lobby and the theater on the left. We ask that you have only one parent drop off your dancer at their green room. This helps us expedite our check in process. Only dancers and parents are allowed backstage for drop off, please no other family or friends.

## Day of Show Drop Off Times

<b>Show 1:</b> June 17th	<b>Drop Off:</b> 9:30am	<b>House Opens:</b> 10:45am	<b>Show:</b> 11:15am	<b>Pick Up:</b> 12:15pm
<b>Show 2:</b> June 17th	<b>Drop Off:</b> 12:30pm	<b>House Opens:</b> 2:00pm	<b>Show:</b> 2:30pm	<b>Pick Up:</b> 3:30pm
<b>Show 3:</b> June 17th	<b>Drop Off:</b> 4:45pm	<b>House Opens:</b> 5:30pm	<b>Show:</b> 6:00pm	<b>Pick Up:</b> 7:00pm
<b>Show 4:</b> June 18th	<b>Drop Off:</b> 3:15pm	<b>House Opens:</b> 4:30pm	<b>Show:</b> 5:00pm	<b>Pick Up:</b> 6:00pm

## Check In

Ballard Academy staff will be in the main lobby of the theater ready to check your dancer in! Here's what to expect:

- ★ Students should arrive in full costume, hair, and make up ready to go! If your dancer is performing in more than one number you will be told which costume they should arrive in during dress rehearsal week. Please bring their second costume in their garment bag ready to hand off at check in.
- ★ Please have ONE parent or guardian accompany the student through check-in to the backstage area. Upon check in students will make their way into our green room, where they will be under the care of Academy staff and volunteers.
- ★ The Parent or guardian dropping off the student will receive a ticket which they will need to pick up their dancer at the end of the show. This is for your students safety, please don't lose your ticket!
- ★ NO PARENTS ARE ALLOWED BACKSTAGE! Only pre-approved background checked staff and volunteers will be allowed backstage. If you are interested in volunteering please see our front desk for more information.

After check in you are free to leave the premises while your student prepares for a great performance. We will have all parent/family contact information on hand in case of any issues. Please contact us if you have had any changes to your contact information.

## Backstage

After check in we do a full dress rehearsal of the show. When not on stage or “on deck” waiting to perform, students will be in our green room with their classmates and our BAMD Staff and volunteers. They will enjoy kid-friendly movies, snacks (food list provided below), and other clean activities. If you would like to send your child with other clean, quiet activities (coloring books, cards, etc) you are welcome to- just be sure to label everything! We ask that dancers **DO NOT BRING ANY DEVICES**, iPads, kindles, cell phones, and tablets need to be left at home. If a student brings a device, our room attendants will check it and it will be given back to your student at the end of the show. Please label everything- we are not responsible for lost, misplaced, or stolen items.

The backstage area area is attended by several room monitors made up of BAMD dance instructors, staff, and background checked parent volunteers. We run potty breaks for all students to avoid accidents, coordinate costume changes, keep track of allergies, and work hard to make the experience calm and fun!

## Snacks Provided

Because we are providing food we ask that you DO NOT pack any food for your child. We hand out food because this helps us monitor our students who have food allergies. The snack provided are:

Baby Carrots      Green Grapes      Corn Chips      String Cheese      Goldfish Crackers

If your student has food allergies please notify the front desk now. At the check in desk you can get a pin for your student’s costume to denote gluten or dairy allergies, and we will make up separate snack bags for these students. If you send your student with an Epi-Pen, please label it clearly with their name and leave it with our head Room Monitor upon check in. There will be no nuts back stage.

## Check Out

After the recital students will be check out as they were checked in. Please have ONE parent or guardian pick up your student, and their belongings, from back stage with the drop off ticket.

Every student MUST stay until the end of the show. No students will be released to their families until the designated pick up time

## FAQs

### **Why are you charging parents for tickets?**

All ticket sales go directly to fund the cost of production, renting the facility, labor of technicians, BAMD staff, and numerous other elements. Instead of adding an extra fee to your registration to cover these costs at the beginning the year we sell tickets to the recital.

### **Why are the kids there so long, or, why is the check in time so early?**

We have the kids check in earlier so they can do a quick run through of the show before the actual performance time. We do this instead of organizing an additional mandatory dress rehearsal weekend which you have to plan for. It may seem like a long time, but in the years we have done the recital this way, we haven't had any problems.

### **I can't make it by check- in time. Can I drop off my student right before the performance?**

We strongly recommend you find arrangements to get your student to the theater at the designated drop off time. Remember that this is also the student's only opportunity to run through their number on stage before the performance, as well as become familiar with the venue. It is of the utmost importance for all of the students to be their on time. If you have questions or concerns please contact the front desk.

### **I'm not comfortable leaving my child backstage before and during the recital. What do I do?**

First, we'd like to assure you that your child is in good hands. All of our staff and volunteers are background checked, and you have been seeing them around the Academy each week during the year. The backstage area is well maintained, and we strive to make it a calm yet fun experience for the students. The students are grouped with each other into a large classroom, and will only be leaving the area to go on stage or to the potty. We will be reachable by phone, and will alert you if your child is feeling nervous or anything else. If you still have concerns, you may consider volunteering for your student's recital. You can contact the front desk about volunteering before June 1.

### **My student is in more than one recital. How does this work?**

You do not need to be there for each recital. You have the option of coming to one show and doing a drop off/pick up at the other(s). If the student is in multiple shows on Saturday, you can pick them up for a lunch break in between shows, or have them bring a bag lunch (only exception to the no food rule) and they can hang out with us. Please have your student at each recital they are scheduled to perform in. Having more than one performance opportunity generally means that class is doing really well, and we want to give them more chances to shine! Congratulate your student on working so hard, and please respect other the other classmates who are depending on everyone being there to perform the number.

### **I have other questions not mentioned in this packet!**

Please contact the front desk with any questions you may have! We strive to make this a smooth experience for everyone.

# New York, New York!

## Recital 2017 Parent Volunteer Form

Volunteer Name: \_\_\_\_\_  
*Last, First*

Volunteer Driver's License Number: \_\_\_\_\_

Contact Phone Number: ( ) -

Student's Name: \_\_\_\_\_

Student's Class(s): \_\_\_\_\_

**For Which Show(s) Would You Like to Volunteer?**  
*circle below*

**show 1    show 2    show 3    show 4**

We will be putting our parent volunteers in charge of one or two classes of students to distribute snacks, help run potty breaks, and keep watch over them back stage. (Our instructors won't be able to be backstage the whole time, as they go back and forth helping classes on stage.)

Do you want to be in charge of your student's class? Circle:

**Yes!                      Not Necessary**

There will also be a parent volunteer meeting at the Academy June 11th 5-6pm where you will meet our Volunteer Coordinator and get important info on the recital! Please make every effort to be present.

Volunteer Signature: \_\_\_\_\_

*Email us with any questions! [ballard.academy@gmail.com](mailto:ballard.academy@gmail.com)*

# 2017 PHOTO ORDER FORM

STUDENT NAME: \_\_\_\_\_

PARENT NAME: \_\_\_\_\_

PICTURE APPOINTMENT DAY/TIME: \_\_\_\_\_

Default package is applied to all students, or you may choose to upgrade! We will be charging the card we have on file for you. To accept the charge please sign below your package. Your \$35 photoshoot deposit will be applied to the overall charge of the photo package.

<b>Default Package</b>
Six (6) photos selected and edited by our professional team. Uploaded to your own Flickr Link +Free Group Photo
\$75
Signature: _____

**Or: UPGRADE!**

<b>Sibling and Upgrade Package</b>
Eleven (11) photos selected and edited by our professional team. Uploaded to your own Flickr Link. For siblings, 5 photos of each student plus 1 together +Free Group Photo
\$110
Signature: _____

*Prices do not include tax*

**We have streamlined our photo ordering process! A select amount of photos will be chosen and edited, then uploaded to a private Flickr link. From there you can download to your computer and share photos to social media. You may also request the full resolution images be given to you on a disc if you'd like to have your photos printed or used for other projects.**

**Those wanting to purchase additional photos at \$10 each additional are welcome to make an appointment with our photography coordinator to view entire album at our front desk.**